



# MEMBERSHIP APPLICATION

2024 - 2025

Building Industry and Land Development  
Association of Central Alberta  
200, 6700 76 Street, Red Deer, AB  
T4P 4G6

403-346-5321  
[info@bildcentralalberta.ca](mailto:info@bildcentralalberta.ca)  
[www.BILDCA.ca](http://www.BILDCA.ca)

# MESSAGE FROM OUR EXECUTIVE DIRECTOR

We are so excited that you are interested in becoming a member.

When you join BILD-Central Alberta, you are in good company. Our members represent all aspects of the residential construction industry from coast to coast: Our membership includes new home builders (small and large volume), renovators, developers, trade contractors, leading manufacturers, suppliers, financial institutions, warranty programs, governments, and service and professional groups.

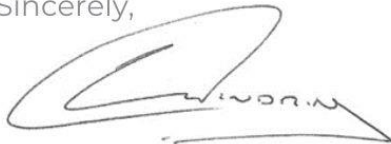
Joining the Building Industry and Land Development Association is an important business decision. It is an investment in the success of your company. For more than 60 years, Building Industry and Land Development – Central Alberta has been an effective and respected "voice for the residential construction industry". We are a voluntary organization, run by members for members. We understand what our members need and work to support their business success.

Timely information, business contacts, political representation and a chance to speak out - membership provides real benefits and real value that will help you to succeed in today's challenging business environment.

If you have any questions or would like additional information, please contact our office anytime at (403) 346-5321, email [info@bildcentralalberta.ca](mailto:info@bildcentralalberta.ca), or talk to one of our current members. A full list of our membership can be viewed online at [www.bildca.ca](http://www.bildca.ca).

We look forward to having you as one of the many valued members of the Building Industry and Land Development – Central Alberta.

Sincerely,



Chris Windrim  
Executive Director  
BILD Central Alberta  
P: (403) 346-5321  
E: [info@bildcentralalberta.ca](mailto:info@bildcentralalberta.ca)

# MEMBERSHIP INFORMATION



Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Website: \_\_\_\_\_ Facebook: \_\_\_\_\_

Twitter: \_\_\_\_\_ Instagram: \_\_\_\_\_ Other: \_\_\_\_\_

## PRINCIPAL/ OWNER

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Email: \_\_\_\_\_

## COMPANY REPRESENTATIVE

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Email: \_\_\_\_\_

**ACCOUNTING EMAIL:** \_\_\_\_\_

## TYPE OF BUSINESS:

Builder    Renovator    Trade    Supplier    Land Developer

Manufacturer    Retailer    Service Professional    Other: \_\_\_\_\_

Business License #: \_\_\_\_\_ GST #: \_\_\_\_\_

WCB #: \_\_\_\_\_ Number of Years in Business: \_\_\_\_\_

Please provide the name of your company's insurance provider: \_\_\_\_\_

Please name any previously owned businesses? \_\_\_\_\_

Have you claimed bankruptcy in the last 5 years?    YES    NO    If YES, date of discharge? \_\_\_\_\_

## REFERENCES (two references are required)

BILD Central Alberta Member Reference Company: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Other Business Reference Company: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_



# MEMBERSHIP INFORMATION

## REQUIRED DOCUMENTS AND INFORMATION FOR ALL MEMBERS:

Please provide a copy of the following with your application form:

- Business License
- GST Registration Number
- If applicable, WCB Number (in good standing)
- Residential builder licensing (New Home Builders Only)

## BUILDER INFORMATION ONLY:

**WARRANTY COVERAGE:** Builder Members must provide warranty coverage for ALL new homes and renovations as required by the Buyer Protection Act Legislation. Warranty providers must be approved by Canada Mortgage & Housing Corporation.

Warranty Provider: \_\_\_\_\_ Warranty Registration number: \_\_\_\_\_

**BUILDING HISTORY:** Builders must have built at least one home with their current company prior to making application for membership. Please provide a copy of a building permit with your company name on it as well as a final inspection notice.

## MEMBERSHIP APPROVAL PROCESS

- Reference checks are conducted and verification completed that all mandatory membership requirements and criteria are satisfied.
- Membership applications are subject to BILD-CA Board approval.
- Applicants will be notified of the Board of Directors decision typically within one week of the decision.

## ADDITIONAL INFORMATION

- Membership Fees are prorated for new members upon application acceptance.
- The Membership Year is November 1 - October 31. All Members' renewal date shall be November 1st of each year.

## APPLICATIONS WITHOUT REQUIRED FEES ARE NOT PROCESSED.

All fees are held until all approvals are in place. Should this application be refused, the membership fee shall be returned to the applicant without interest.

**Method of Payment** (please make cheques payable to **BILD-CA**)

**\*GST Registration # 107878852**

Visa or MasterCard #: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ CVV: \_\_\_\_\_

Name on Card (Print): \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

# ANNUAL MEMBERSHIP DUES

**ONE VOICE ONE INDUSTRY!** When you join your local Association, you automatically become a member of the Provincial and National Home Builder Associations. To be a member of Building Industry and Land Development Association - Central Alberta, your annual membership dues are as follows:

## GENERAL MEMBERS:

Base Fees for General Members:

Local (BILD - Central Alberta)	\$250.00
Provincial (BILD Alberta)	\$535.00
National (CHBA)	\$364.00

**Total General Membership Fees: \$1,149.00 + GST**

## HOME BUILDER AND DEVELOPER MEMBERS:

Base Fee Breakdown for Home Builders and Developers

Local (BILD - Central Alberta)	\$250.00
Provincial (BILD Alberta - Builders & Developers Only)	(select one below)
BD2 - 1 to 40 starts	\$802.00
BD3 - 41 to 200 starts a year	\$3210.00
BD4 - 201 to 500 starts a year	\$9095.00
National (CHBA):	\$364.00

**Total Base Fee: \$614.00 + Provincial Fee + GST**

## RENOVATOR MEMBERS:

Base Fee for Renovator Members:

(Includes annual RenoMark™ dues)

Local (BILD - Central Alberta)	\$250.00
Provincial (BILD Alberta)	\$535.00
National (CHBA)	\$364.00
RenoMark™	\$50.00

**Total Renovator Member Fees: \$1,199.00 + GST**



# DECLARATION, PRIVACY AND CONSENT

## DECLARATION OF ALL APPLICANTS

I certify that none of the principals of this company has been refused membership, refused renewal of membership or had membership revoked by any level of the Building Industry and Land Development Association of Canada or Canadian Home Builders' Association, across Canada.

I state that all information contained on this application to be true and accurate and I authorize the Association to undertake investigative procedures to confirm the accuracy of such information including, but not limited to a verification of the credit worthiness of the applicant and reference checks. The Board of Directors reserves the right to reject any application for membership in the Association, or to defer consideration of an application.

Should my application be

rejected, I agree to fully indemnify and save harmless the Association and its directors from any and all loss, cost, claims, or damage of whatever kind and however arising as a result of such refusal of this application.

## PRIVACY AGREEMENT

It is the mandate of the Building Industry and Land Development Association at all levels, local, provincial and national, to provide information, promote membership and foster communications, ie. catalogues of members, internet

information, new products and services etc. The applicant hereby consents to the use of the information in this application for such purposes (banking and credit card information exempted) by all levels of the CHBA.

## EMAIL CONSENT

I agree to receive the Building Industry and Land Development–Central Alberta's newsletter, event invitations and information, general association information, and any other email content containing news, updates, and promotions regarding Building Industry and Land Development–Central Alberta. I understand that I can withdraw my consent at any time. Please contact BILD-CA for more details.

## Acceptance of Declaration, Privacy Agreement, and Email Consent

**I hereby acknowledge receipt of the Association's Declaration, Privacy Agreement, and Email Content. I promise to operate my business in accordance with the spirit and intent of the above.**

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

# CODE OF ETHICS FOR ALL MEMBERS

## CODE OF ETHICS

PLEASE READ AND SIGN THIS CODE OF ETHICS

- Members shall comply with applicable building codes of Canada as a minimum standard for construction and shall work toward its improvement in the interests of structural sufficiency, safety, and health.
- Members shall plan their sites and homes to conform to the principles of good community planning and support for the environment.
- Members shall deal justly with their employees, subcontractors, and suppliers of all goods and services.
- Members shall deal honestly and fairly with their customers and stand behind the quality of their work and service commitments.
- Members shall exchange information and experience, and encourage research on materials, technical advancements, and building techniques in order to provide the best value for their customers.
- Members shall avoid all conduct or practice detrimental to the house building industry, to the Association, to the good name or reputation of any of its members, or its customers.
- Members shall commit to continuous learning through human resource policies and practices, including employment practices which treat employees as assets.
- Members shall actively promote health and safety principles.
- Members shall treat their competitors, including their property and ideas, with respect.

*\*\*These responsibilities are freely and solemnly assumed as they form part of an obligation as members of Building Industry & Land Development- Central Alberta. A comprehensive Code of Ethics provides the basis by which our members are encouraged to conduct business. \*\**

### Acceptance of Code of Ethics

**I hereby acknowledge receipt of the Association's Code of Ethics, and I promise to operate my firm in accordance with the spirit and intent of the Code of Ethics. I understand that violation of any portion of the Code of Ethics will be subject to disciplinary procedures as set out in the By-laws.**

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

# CODE OF ETHICS FOR RENOMARK

## RenoMark™ Code of Conduct

### **This page is for businesses interested in the RenoMark membership.**

The undersigned company is applying for membership in BILD - Central Alberta RenoMark™ Program ("RenoMark™"), and agrees to abide by the Code of Conduct and standard terms for membership outlined herein, and at [www.bildca.ca](http://www.bildca.ca).

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Representative: \_\_\_\_\_ Title: \_\_\_\_\_

Representative's Email: \_\_\_\_\_

#### **RenoMark™ Membership Fee**

\$50.00 (plus GST)

Includes : RenoMark™ Logo - Use of the RenoMark™ logo and tagline; RenoMark™ Materials- 50 RenoGuide Brochures (Extras at \$15 per 50pk); 1 window cling decal (Extras at \$5 each).

#### **RenoMark™ Code of Conduct**

Be a member in good standing of BILD- Central Alberta.

- Abide by the CHBA Code of Ethics.
- Return client phone calls within two (2) business days.
- Offer a minimum two (2) year warranty on all work (excludes minor home repair & items under manufacturer's warranty).
- Carry a minimum of \$2 million liability insurance.
- Have Worker's Compensation Board ("WCB") coverage where required and/or work only with subcontractors who carry WCB.
- Carry applicable business licenses, as required.
- Provide a detailed, written contract/scope of work for all jobs.
- Maintain a professional level of knowledge of current building codes, permit procedures, and technical skills through continuing education.
- Maintain a safe and organized worksite.

#### **Declaration**

I have read the application and understood the requirements to become a RenoMark™ Member, and agree to provide the BILD-CA with current documentation for items 4 - 7 in the Code of Conduct annually to maintain membership. I also understand that education is an important part of the RenoMark program. I agree to attend a minimum of two (2) education sessions in each membership year (i.e. lunch and learns, etc.)

I understand that the RenoMark™ Certificate issued by BILD - Central Alberta remains the property of the Association, and the certificate will be surrendered upon termination of membership in the RenoMark™ Program or BILD-CA. I further understand that upon acceptance and for the duration of membership, I may display the special RenoMark™ logo on my administrative and promotional materials.

Signature of Applicant: \_\_\_\_\_  
(Corporate Signing Officer) (Position) (Date)



# MEMBERSHIP BENEFITS

## NEW MEMBER BENEFITS

**Industry Networking Booths:** A free incentive to our members and can be set up by any member at any dinner meeting to be used to promote your business, sales, new products etc. Space is limited and assigned on a first-come-first-served basis, with priority given to new members.

**New Member Profile:** A new member introduction will be sent to all members in the next e-newsletter after approval of your membership application. This is BILD-CA's way of introducing you to our entire membership.

**Member Events:** Each new member will receive a \$100.00 credit to go towards their first event (not including golf tournament or Awards Gala). Credit must be used before the end of the membership year. Member events are a great opportunity for you to meet face to face with our membership.

**Networking** - Membership allows you to maximize your connections with industry colleagues to make important business contacts. The opportunity to build your business by establishing relationships with other industry professionals through our networking events is a valuable part of membership. With over 120 member companies locally, opportunities are frequent to come together and network with other members. From our many events and programs, BILD-CA has earned a reputation as a great place to grow your industry network.

**Professional Credibility & Recognition** - All BILD-CA members commit to act with integrity and professionalism which makes potential buyers confident in their decision to use a BILD-CA member. Consumers know they are getting professional products and customer service when they use a BILD-CA member. Members can reap the benefits of winning prestigious Awards of Excellence in Housing, which publicly recognizes excellence in the residential construction industry. The RenoMark™ program provides distinction to our renovator members.

**Industry News and Information** - Membership allows you to maximize your effectiveness by having access to a wide array of business, industry, and technical information, market intelligence, regulatory and tax information, product information, and economic research. Being successful means understanding what is going on in the industry and how it might impact your business and your customers. Our local website, and newsletter, as well as provincial and national newsletters and websites provide you with the latest industry news.

**Sponsorship Opportunities** - Opportunities to showcase your business include sponsorship of our Awards of Excellence in Housing Gala, our annual Golf Tournament, Parade of Homes, Red Deer Home Show, and the Home Renovation & Design Show. There are also opportunities to participate in special or promotional initiatives.

**Volunteers Make a Difference** - Want to get involved and shape your industry and have your concerns heard? No problem BILD-CA offers you a number of Committees and Boards on which you can serve to help shape your industry; and a great way to network! You can also have direct input into the development of regulations and programs as our stakeholders often ask for input from our Members.

**Three Levels of Membership** - By joining BILD - CA, you are automatically a member connected to the residential construction industry across Canada: CHBA National, BILD Alberta, and BILD-Central Alberta.

**CHBA National Advantages Program** - With offers to save you costs in running your business, plus deals that extend to your employees, the "CHBA National Advantages Program" makes it great to be a member!



# HOW TO GET INVOLVED

**Awards of Excellence in Housing** - Our largest member event, the Awards of Excellence in Housing Gala, celebrates innovation, creativity and excellence in the residential construction industry in the Central Alberta region. Top honours go to Builders, Suppliers, Trades and Service professional. There are also ample opportunities to showcase your business through sponsorships.

**BILD - Central Alberta Economic Forecast** - An event full of information to include updates with BILD Central Alberta, special guest speakers, financial reviews and Economic Updates.

**Annual Golf Tournament** - Every year BILD-CA hosts one of the most well-attended member events. The golf tournament fills up quickly and is full of networking opportunities. There are also ample opportunities to showcase your business through sponsorships.

**Association BBQs**- BILD BBQs are much more than just a free lunch. BBQs offer an opportunity to network with likeminded businesses, educate staff, trade, and sales teams.

**Member Networking Events** - A big reason that a member joins BILD is the networking opportunities that exists with the various events that BILD organizes. BILD-CA hosts four additional member networking events (socials, member dinner meetings, etc.) throughout the year. These are valuable events for networking and becoming informed and educated in the residential construction industry.

**Red Deer Home Shows** - These trade shows are great opportunities to show case your business through exhibits as well as sponsorships. These shows fill up quickly and often have waiting lists. Members do receive a discounted rate.

**Volunteer Appreciation Event** - This event recognizes our volunteers for their time and commitment throughout the year.

**Education Sessions** - BILD Central Alberta hosts various in-person and virtual sessions throughout the year. The topics can range from updates on municipal bylaws and acts that impact residential construction, building codes, marketing, and business skills.

**Membership Directory** - The association keeps an updated member online directory on our website that contains all our members. We also have print copies available for handout at the home shows.

## **Annual General Meeting**

This is our association's meeting of the general membership to discuss and vote on key issues. Business includes electing a board of directors, reviewing fiscal information, and general discussions on the organization's activities.

## **Board and Committees**

There are opportunities to serve on the Board or several Committees throughout the year. For more information, please contact our office.

**Working at Three Levels** - BILD Central Alberta is one association working at three levels - nationally, provincially and locally. Members that join at a local level automatically become members at the provincial and national levels of the Association.

Each level of the Association works with the government at their level. And because many housing issues involve multiple levels of government, we frequently collaborate to ensure a consistent approach towards real solutions that will benefit consumer.

